

# Pershing PTO

## Meeting Minutes

Wednesday, September 8, 2021

### **Attendance**

#### Executive Board

Sue Granz, Thaxton King, Luis Pacheco, Stephanie Pacheco, Kendra Shelton

#### Members/Staff

Stephanie Solomon, Elizabeth Cardwell, Melody VanderSchaaf, Krystal Roraback, Olivia Liggins, Stacie Smith, Monica Saucedo

**Call to Order and Welcome:** Sue Granz called the meeting to order at 6:04 PM.

### **Principal's Report**

- Welcoming Message
- Safety and traffic reminders sent out to parents the week before.
- Spoke regarding Instructional Assistant positions still available at the school for TK - 2 grades.
- Picture Day is on 9/22 with Dorian Photography, with makeups on 10/29

### **President's Report**

- PTO Board and members introduced themselves.
- Sue informed members that PTO Bylaws would be reviewed/updated and sent out by the next meeting for approval. Voting will take place during the 10/13 meeting.
- Sue introduced our new PTO website and explained the purpose of the organization- what we fund, how we raise money, how we can help, etc.
- An overview of the fundraiser page was also discussed.

### **Treasurer's Report**

- Presented Report 1. Bank account is currently in balance.
- Sue motioned to approve checks #1180, #1212, #1213, #1211, #1178, #1176, #1177, #1179, #1164. Seconded by Krystal. Approved unanimously.
- Presented Report 2 & 3 (see attachment below for more details).

### **Restaurant Nights**

- Monica provided updated dates for this year's restaurant fundraiser nights.
- She will prepare flyers/posts for the next fundraiser which is SmashBurger on 9/30.
- For 11/29 restaurant night at Noodles & Co a reminder should be sent out by 11/19 due to Thanksgiving break.
- Elizabeth suggested including gift cards as part of the fundraiser for the restaurant nights- for families who can't make it or would prefer to give as a gift can still participate in the fundraiser.
- Five Guys confirmed for January 20, 2022.

### **Kinder Shirts Committee**

- 65 Kinder shirts of all sizes have been ordered with a total of \$543.60. T-shirts should arrive by the end of September.
- Melody volunteered to help Krystal roll up the t-shirts.
- Sue volunteered to pick up t-shirts.
- The PTO board needs to provide flyers to place with each t-shirt.

### **Panther Gear**

- Struggling to sell Panther Gear through our third party and committee chair is needed.
- Promote Panther Gear by placing it on display in the office.
- Purchase some Panther Gear and donate to the student store to be bought with Panther Paws to motivate students, and promote inclusivity.
- Kendra proposed a \$500 budget for gear promotion and for the committee to help promote gear sales.
  - Called to vote and motion passed.
- Kendra motioned to place old gear from the PTO closet in the student store.
  - Called to vote and motion passed.
- Stephanie Solomon helps with the student store and volunteered to organize and price the donated gear.

### **Membership**

- Steph volunteered to chair the Membership Committees. Sue volunteered to help as well.
- Stephanie Solomon asked Kendra whether she could have time during the staff meetings to mention and promote PTO involvement.
- Discussed the importance of teacher participation in PTO and membership drives.

### **Sponsorship**

- Steph volunteered to chair the Sponsorship Committee.
- Kendra to put any sponsors names on the Marquee as encouragement for business to sign up.
- Discussion to find sponsors for a possible silent auction in the future.

### **Other Business**

- Linda Williams submitted a request for PTO funds for library books to make up the difference that would usually be brought in by book sales, around \$1500-2000.
  - Krystal motioned to approve \$500 for book purchases, Kendra seconded the motion. Unanimous approval.
- Crab Feed Krystal volunteered to chair with help from Melody and Monica.
  - Would be planned for late February/early March, depending on COVID circumstances.
- Apple Hill Pie Sale Krystal and Sue to chair with help from Elizabeth.
  - The price has changed to \$12.50 per pie. We need to get orders in by November 12, for November 18th pick up.

- Secret Gift Shop
  - Open chair
  - New ways to do this event are needed due to COVID. Has been very successful in the past and needs to replicate that success.
  - Penguin Patch company was mentioned, but mostly dismissed.
  - Other ideas included holding it outdoors and/or using catalogs.
- Fall Festival
  - Krystal volunteered to chair this event.
  - Possible location is Pecan Park and date TBD.
- Art Docent and Teacher Appreciation chair is Amy Stockett.
- Ice Cream Social and School Beautification chair positions are still open.

### **Budget Discussion**

- \$500 approved for library books.
- \$2500 allocation from 5/12/21 would include picnic tables.
- \$500 approved for Panther Gear purchase and promotion.
- \$543.60 total for Kinder shirts.

**Adjournment:** Sue Granz adjourned meeting at 7:35pm.