

**Pershing Elementary  
PTO Meeting 10/13/2021  
6pm-7:30pm**

<b>Topic</b>	<b>Owner/Chairperson</b>	<b>Notes</b>
Open / Principal's Message	Kendra	<ul style="list-style-type: none"> <li>• School updates and information</li> </ul>
President's Message / Welcome	Sue	
Review Meeting Minutes	Stephanie	<ul style="list-style-type: none"> <li>• Direct PTO members to the Meeting Minutes</li> </ul>
PTO By-Laws	Sue/Kendra	<ul style="list-style-type: none"> <li>• Review By-Laws               <ul style="list-style-type: none"> <li>◦ Update meeting date/time</li> <li>◦ Secretary updates</li> </ul> </li> <li>• Vote on revised By-Laws</li> </ul>
Treasurer's Report	Luis	<ul style="list-style-type: none"> <li>• Checks cleared since last meeting - motion/approve</li> <li>• Allocated/Budget, Earning &amp; Spend, Net Profit - for all PTO Categories</li> <li>• Proposed budget September – December</li> </ul>
Kinder Shirts	Krystal	<ul style="list-style-type: none"> <li>• Luis to pay invoice</li> <li>• Update on shirts</li> </ul>
Fall Festival	Krystal	<ul style="list-style-type: none"> <li>• Date/time/location for festival might be changed</li> <li>• Need to reserve date/need permit for Pershing</li> <li>• Budget for festival</li> <li>• Message to PTO members regarding help needed on the day of the Festival</li> </ul>
Apple Hill Fundraiser	Krystal/Sue	<ul style="list-style-type: none"> <li>• Website is already set up</li> <li>• Need to determine pricing and timeline</li> </ul>
Membership	Steph	<ul style="list-style-type: none"> <li>• Update on how we are doing with the drive</li> <li>• Update on sponsors/donations</li> </ul>
Restaurant Nights	Monica	<p>9/30: Smashburger - how did we do?</p> <p>10/29: Panda Express</p> <p>Advertising Timeline - Facebook page, Panther Press, Paper Flyers</p>
Spirit Wear/ Gear	Open Chair	<ul style="list-style-type: none"> <li>• Vintage Crew Socks and Hats are added to our Shop</li> <li>• \$500 allocation to be discussed for gear promotion</li> <li>• Did old gear get moved to the student store?</li> <li>• Bella Bluee Designs offline until 10/18</li> </ul>

Important Dates	pershing.pto/events	10/01-10/31: Fall Membership Drive 10/13: PTO Meeting 10/14: Family Night - virtual 10/24: Fall Festival (date/time might change)
PTO Newsletter	Sue	
Other Business		<ul style="list-style-type: none"> <li>● Crab feed updates</li> <li>● Other Chairs Needed <ul style="list-style-type: none"> <li>○ Secret Gift Shop</li> <li>○ Ice Cream Social</li> </ul> </li> </ul>
Treasurer	Luis	Budget Planning
Community Ideas		
Close meeting	Sue	Open Questions