

**Pershing Elementary**  
**PTO Meeting 10/12/2022**  
**6pm-7:30pm**

<b>Topic</b>	<b>Owner/Chairperson</b>	<b>Notes</b>
Open / President's Message	Sue	<ul style="list-style-type: none"> <li>Welcome and any update</li> </ul>
Principal's Message	Kendra	<ul style="list-style-type: none"> <li>School updates and information</li> </ul>
Review Meeting Minutes	Sue or Luis	<ul style="list-style-type: none"> <li>Direct PTO members to the Meeting Minutes</li> </ul>
Treasurer's Report 1	Luis	<ul style="list-style-type: none"> <li>Checks cleared since last meeting - motion/approve</li> <li>Present Reports 1, 2, and 3</li> </ul>
Fall Festival	Krystal	<ul style="list-style-type: none"> <li>Update - what has been done so far and how can we help?</li> </ul>
Membership Drive	Luis (on behalf of Steph)	<ul style="list-style-type: none"> <li>Update on member count</li> <li>We got the paper fliers &amp; vouchers out on time</li> <li>Kendra please continue to share digital flier with families until steph makes an updated one</li> <li>Steph will email new flier to Kendra to update families on who is winning so far by friday</li> <li>We need to keep getting the word out</li> <li>Leatherby's \$25 for the winning classroom's teacher</li> </ul>
Restaurant Nights	Monica	<ul style="list-style-type: none"> <li>10/12 - Badfish Coffee 6:30am-4pm</li> <li>10/20 - Panda Express 10:30am - 10pm <ul style="list-style-type: none"> <li>Perfect for those families that still have a voucher</li> </ul> </li> </ul>
Secret Gift Shop	Luis (on behalf of Steph)	<ul style="list-style-type: none"> <li>Quick update on what has been spent so far &amp; how many items we have</li> <li>What we are still looking to purchase - any suggestions for what has sold best in the past?</li> <li>Need someone to help coordinate volunteers</li> <li>Need someone to help be in charge of decorating (choosing a theme and buying materials and putting it together)</li> <li>Steph will be contacting Linda Williams regarding using the Library for the event/and will also contact teachers to select a time slot of when to visit with their classes</li> </ul>
Special Projects		<ul style="list-style-type: none"> <li>School Garden - any update regarding irrigation or mosaic stepping stone</li> <li>Apple Hill Fundraiser - Sue</li> <li>Breakfast with "Santa" - does anyone want to help chair this?</li> <li>Spirit Gear - no one ever got back to Steph about the shirts and what to do next <ul style="list-style-type: none"> <li>Sue- did you contact Bella Blue regarding old gear we can buy from her</li> </ul> </li> </ul>

		○ What are our next steps?
Close meeting	Sue	● Open Questions