

**Pershing Elementary
PTO Meeting 12/7/2022
6pm-7:30pm**

Topic	Owner/Chairperson	Notes
Open / President's Message	Sue	<ul style="list-style-type: none"> ● Welcome and any update
Principal's Message	Kendra	<ul style="list-style-type: none"> ● School updates and information
Review Meeting Minutes	Steph	<ul style="list-style-type: none"> ● Direct PTO members to the Meeting Minutes
Treasurer's Report	Luis	<ul style="list-style-type: none"> ● Checks cleared since last meeting - motion/approve ● Present Reports 1, 2, and 3
Secret Gift Shop	Steph	<ul style="list-style-type: none"> ● Shopping is complete <ul style="list-style-type: none"> ○ \$3500 (includes donation) ● Flyers went home this week ● Digital vouchers are live on website ● Decoration/set up begins 12/8 & 12/9 <ul style="list-style-type: none"> ○ 12/8 at 3:30pm ○ 12/9 at 9am ● Volunteers still needed-\$5 voucher for those that volunteer more than once ● Kendra - scholarship voucher list needed ● How do we limit the number of items per student? ● Do we restock during the week? ● Can we take advantage of after Christmas sales to stock up on items for next year?
Pajamas & Pancakes		<ul style="list-style-type: none"> ● Do we have someone to chair this event? ● 12/17 at 8:30 & 9:30am
Restaurant Night	Monica	<ul style="list-style-type: none"> ● Noodles & Co - December 15
Special Projects	Sue	<ul style="list-style-type: none"> ● Spirit Gear - ordered and arriving 12/6 <ul style="list-style-type: none"> ○ Distribute on ? ●
Close meeting	Sue	<ul style="list-style-type: none"> ● Open Questions