

# Pershing PTO

## Meeting Minutes

Wednesday, December 13, 2023

### Attendance

#### Executive Board

Luis Pacheco, Steph Pacheco, Caitlyn Snarr, Tim McConica, Caitlin Snarr, & Marcie Young

#### Members/Staff

Amber Kagel (Teacher Rep.), Laurie Danielson, Jordan Meyer, Sarah Willerton, Tania McCollum, Debbie Herren

**Call to Order and Welcome:** Luis Pacheco called the meeting to order at 6:00 PM.

### **President's Report- Luis Pacheco**

- Gift Shop "Thank you to all the volunteers!" Sold most of inventory (3800 items/ avg. 7-8 items each student) Digital vouchers \$1635, Cash \$6811, Gross \$8446, Budget \$3000, Net \$5400.
  - Next year: purchase more upper tier items
  - Store on-site (room 19?)
  - Don't wrap gifts kids buy for themselves & possibly consider getting away from gift wrapping or relying more on adhesive gift bags
  - M, T, W classes only, no parents in am?
  - Teachers ask class parents to assist shopping during class visit
  - Start shopping for next year> Luis will make a 'shopping guideline' for those who would like to participate
  - Steph proposes a \$3500 budget/ 'project fund' for next year.. *APPROVED UNANIMOUSLY*

**Secretary** (Marcie) brief overview of PTO Board meeting in November

*Motion to approve minutes; unanimously APPROVED*

### **Treasurer Report** (Tim)

- Report 1 Checks: 1299 \$1037 (had 3 items), 1001, 1003, 1005, 1006
- Beg. bal \$28,864.26 current \$21,405.66
- \$300 donations
- Motion to approve treasury report *APPROVED*

### **Special Projects**

- Special Projects 'A Touch of Understanding' to visit Feb 2 for third grade

### **Other Business**

- **Donations:** 'Benevity' platform, send out donation form. Luis to create direct donation option on PTO website
- Crossing guard: Luis to volunteer Thursdays
- Talent Show tomorrow (12/15)

- Skate Night 1/23/24
- Pancake Breakfast (postponed January 20th?) 8:30-9:30am & 10:30-11:30am: Marcie, Luis, Sarah discuss basics and decor/theme, need to organize event.. tickets to be sold online, SignUpGenius for volunteers, equipment needed (can't use kitchen) electric griddles, camp chef, chafing dishes/warmers.. custodian needed (\$) & kitchen facility (\$), supplies (ie: breakfast sausages, pancake mix, butter, syrup, plates, forks, hot cocoa, decorations, activity)
- Parent Night Out: Need Chair (Caitlyn will help plan) Theme- Toga? Need to organize ASAP: Silent Auction- classroom gift baskets, venue- the Grange?, food- catering?, activity- ie: Bingo? budget (\$1000?)

### **Future Events**

- Clubs (School hours) parent volunteer-led (1/22/24)
- Winter Pancake Breakfast ? (Jan? Marcie- chair)
- Parent Night (3/15/24) poss. at the Grange
- Doughnuts with Grownups (2/2/24) \*possibly hold PTO mtg at this event instead of 2/7 to increase attendance

### **Adjournment:**

- Luis Pacheco adjourned the meeting at 6:55pm

**\*NEXT PTO MEETING FEB. 7, 2024 AT 6:00PM\***